



Lika Javakhishvili

Home : Telavi, Georgia

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Gender: Female **Date of birth:** 09/09/2001 **Nationality:** Georgian

WORK EXPERIENCE

[2024 – Current]

Assistant of the Head of Internationalization and Public Affairs Office

Iakob Gogebashvili Telavi State University

City: Telavi

Country: Georgia

[02/2022 – 12/2023]

Online assistant for foreign photographer

Apel Records

[2023]

Receptionist-administrator

Esquisse Boutique Hotel Telavi

City: Telavi

Country: Georgia

[2019 – 2023]

English language tutor

Teaching English to elementary school students.

[2016 – 2019]

Volunteer

Caucasus Environmental Non-Governmental Organization Network

Participating in environmental activities

[2016 – 2019]

Volunteer

United States Agency for International Development

Conducting awareness raising trainings for school students

[2016 – 2019]

Volunteer

Eco Club

Organizing club meetings, planning different activities, participating in competitions, planning hikes and excursions

EDUCATION AND TRAINING

[31/08/2019 – 2023]

English Philology

Iakob Gogebashvili Telavi State University,

City: Telavi

Country: Georgia

[2020 – 2023]

Tourism (minor specialty)

Iakob Gogebashvili Telavi State University



[03/09/2021 – 01/02/2022] **Participant of Erasmus + exchange program in Spain**

City: Jaén
Country: Spain

[03/09/2021 – 01/02/2022] **English language, Literature**

University of Jaén

City: Jaén
Country: Spain

[06/2021 – 07/2021] **Participant of Web Design Course in Adobe Photoshop and Illustrator**

Enhancing Girls' Employability in Georgia

[2019] **Participant in graphic design training**

Tech Park Telavi

CONFERENCES AND SEMINARS

[04/06/2021] **XXIX scientific conference of Davit Aghmashenebeli University of Georgia**
Online

Topic presented at the conference - Ecotourism in Sataplia Strict Nature Reserve and Mammoth Cave National Park

[24/06/2021]

XXV (80th) scientific conference of undergraduate and graduate students at Iakob Gogebashvili Telavi State University

Topic presented at the conference - Semantic function of modal verbs in the character's speech (according to Oscar Wilde's fairy tale "The Remarkable Rocket")

LANGUAGE SKILLS

Mother tongue(s): Georgian

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

Russian

LISTENING A2 READING A2 WRITING A2

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

Spanish

LISTENING A2 READING A2 WRITING A2

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user



DIGITAL SKILLS

Communication skills

Good listener and communicator | Highly adaptable | Flexibility | Friendly | Written and Verbal skills | Good Communication | positive thinking | Motivated | Creativity | Reliability

Computer skills

Microsoft Excel | Microsoft Word | Google Docs | Microsoft Powerpoint | Google Drive | Adobe Illustratiior | Adobe Photoshop 2018 | Microsoft Office | Gmail | Social Media | Youtube | Corel Draw X7 | Zoom | Facebook | Autodesk Sketchbook

Organisational/managerial skills

leadership | Research and analytical skills | Teamwork | Problem-solving | Analytical skills | hardworking | Responsibility | Team-work oriented | Organizational and planning skills | Good time management | Detail-Oriented | Critical thinking

Other skills

drawing
