**Requirements for the articles submitted for publication in the Transactions of IakobGogebashvili Telavi State University for the year of 2019**

1. Indicate the scientific field of the article
2. Full name of the author(s) with boldface (font size 14)
3. Affiliation (name of the institution and the title/academic position of the author(s) (font size 12)
4. The title of the article in boldface (space line 1.0, font size 14)
5. Abstract

* The article should be accompanied by abstracts in the Georgian,English and Russian languages.

**Abstract should be:**

* Informative (does not include general phrases);
* Meaningful (includes the summary of the article and research findings);
* Highly structured (follows the chronology of the article – introduction, aim, objectives, methods or methodology, results, the field of application of research findings, conclusion);
* Written in good Georgian / English / Russian;
* Concise (between 150-250 words).

**Abstract** should highlight the major points covered in the article and give readers a chance to easily understand the main contents without reading the whole article. It should not add any new information which is not included in the article itself.

**Abstract** should be succinct and clearly statethe main arguments (avoids using unnecessary words and phrases)

1. Indicate **key words** in the Georgian and English languages
2. Paper/article volume **4-9** pages including formulae, figures and tables and images.

Articles should be presented in the following form:

1. printed on A4 size paper in the MS Word;
2. line spacing– **1 (Single)**
3. paragraph indent – 1cm.
4. document margins: left — 20mm, right — 20mm, top — 20mm, bottom — 20mm.
5. Font: Georgian text –**Sylfaen, size 12**

Russian text–**Times New Roman,size 14**

English – **Times New Roman,size 12**

1. Inverted commas in Georgian and Latin texts should be used as indicated here **(„“)**, in Russian text use**(«»);**
2. Use dash **(–)** inside the text;use hyphen **(-)** inside the words**.**
3. Use the authors in the article according to the example:**წერეთელი, 1953;Пушкин, 1821;Chomsky, 1998**
4. References: Font size **10.** Entries should be listed in alphabetical order at the end of the article according to the sample:

* **Citing a book:** Last name, initials of the author. (year of publication). Title of work.Place of Publication: Publisher.

E.g.: **Widdowson, H.G. (2003). Linguistics. Oxford: Oxford University Press.**

* **Citing an article:** Last name, initials of the author. (year of publication). Title of the article. Title of the Journal, volume: the first and the last pages of the article

E.g.:**Capizzi, M.T. & Ferguson, R. (2005). Loyalty Trends for the Twenty-first Century. Journal of Consumer Marketing, Vol. 22, №2: 72-80**

* Maximum two articles can be published by one author in one issue;
* Maximum number of authors for one article is four;
* Edited version of the accepted article or the rejected one will not be returned to the author(s);
* Editorial Board will not examine the article if it does not meet the requirments listed above;
* Authors are responsible for the content, findings and conslusionspresented in their work.

Articles in the **Georgian** and **English** languages should be submitted by e-mail to [shorenawigna@mail.ru](mailto:shorenawigna@mail.ru)

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