**Manana Ruadze**

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**Date of birth: 22.12.1957**

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**Education / Qualification :** 1976-1981 I. Gogebashvili telavi state pedagogical institute. Teacher of Georgian Language and literature.

**Employment to date:** Chancellery main specialist in I.Gogebashvili Telavi state university From 2017.

2012 - 2017 Human resources service leading specialist in I.Gogebashvili Telavi state university

2011- 2012 Courier of I.Gogebashvili Telavi state university.

2002 - 2004 Main specialist of State Chambers of the Languages Kakheti Department.

1994 - 1999 Teacher of Kisiskhevis middle School .

**Language: Russian.**

**Skills: Office Programs, Windows, Windows XP, Microsoft Excel, Microsoft Power Point, Paint, Internet.**